



Office of Government & Community Relations  
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## Virginia General Assembly Fellowship Program 2024-2025

The Office of Government & Community Relations seeks a graduate student interested in state government and policy for the Virginia General Assembly Fellowship program. Fellows work in the Office of Government & Community Relations during fall and spring semesters. During the fall semester, the Fellow has a regular assistantship and is based in Blacksburg and expected to make occasional trips to Richmond. The Fellow is given research projects throughout the semester, is expected to help with special events, and give campus tours occasionally throughout Fall and Spring.

During the **spring semester**, the Fellow serves in a **full time role** and is based in Richmond during the legislative session in order to monitor and participate in the activities of the General Assembly. After the session, the Fellow returns to Blacksburg to help with end of session wrap up items.

Throughout the year, fellows learn to track legislation and have an opportunity to see how policy is made at the state level. During the legislative session, they are expected to attend committee meetings, analyze legislation, and provide updates to administrators on campus as needed. The position also provides exposure to the budget making process for the Commonwealth. **Graduate students are expected to fulfill the obligations of a full assistantship in the fall semester, a full time position in the spring semester during the session, and a full assistantship after the session.**

The fellowship recipient may coordinate with professors to take classes via Zoom, take a class at the Virginia Tech Richmond Center, or register for online courses and/or independent studies. Additionally, this program can be used to satisfy the internship component of the Masters in Public Administration program.

**Compensation:** Student will receive a full assistantship and tuition waiver for fall semester and spring semester. During the legislative session, a housing and food stipend is provided to cover lodging and meals.

For more information, please contact Elizabeth Hooper, Associate Vice President of Government and Community Relations, at 804-786-1604 or [ehooper@vt.edu](mailto:ehooper@vt.edu). To apply, please send a cover letter, resume, and writing sample to Elizabeth Hooper at [ehooper@vt.edu](mailto:ehooper@vt.edu), no later than May 3, 2024.